ACCOUNTS PAYABLE VOUCHER

School City of Mishawaka, 1402 S Main Street, Mishawaka, Indiana 46544-5297

An invoices or bill to be properly itemized must show: kind of service, where performed, dates of service rendred, by whom, rates per day, number of hours, rate per hour, number of units, price per piece, etc.

	Payee							
		Purchase Order No.						
		Terms	Terms					
		Date Due						
Invoice Date	Invoice Number	Description [or note attached invoice(s) or bill(s)]	Amount					
		Tota	al					
I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which								
charge is made were ordered and received except								
	, 20							
	· · · · · · · · · · · · · · · · · · ·	Signature	Title					
I hereby certify that the atta	a <u>ched invoice(</u> s), or bill(s), is (a	re) true and correct and that I have audited same in accordance with IC 5-11-1-1.6						
	, 20	T						
		Treasurer						
544-00 Rev. 1995								

Voucher No.	Warrant No.			
				Pavee
(Charge These Appropriations			
Account	Account			
Number	Name	Amount		
			We have examined the invo are approving such invoice	pice(s) or bill(s) attached (s), bill(s) in the amount
			\$	
			Approved	, 20
	т	otal		
	I I			

Board of School Trustees